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### 1. Kindly provide the details of the institution

Name of Institution: ALPHA ARTS AND SCIENCE COLL

Year of Establishment of the Institution: 1996

Address Line 1: POST BOX NO. 30

Address Line 2: PORUR

City/Town: CHENNAI

State: TAMIL NADU

Postal Code: 600116

Email Address: artscollege@alphagroup.edu

### 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2012

Current Grade: A

CGPA: 3.14

### 3. Institutional Status

Affiliated Permanent

### 4. Contact Person Details

Name of Head of Institution: Dr. Leela Abraham

Contact Phone: 044-24762368/ 24768656

Email: profleela@gmail.com

Website URL: [http://alphagroup.edu/alpha\\_arts/](http://alphagroup.edu/alpha_arts/)

Name of IQAC Co-ordinator

Dr. Thendral Hepsib

Email:

thendraljoel@gmail.c

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## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

## 5. Number of academic programmes existing ( Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	11
Post Graduate (MA/M.Sc./M.Com etc.)	2
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	8
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	1
Any other programme offered (Specify)	0

## 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes added during the year	3
New programmes designed	3
Programmes under revision	0
interdepartmental collaborative programmes	1
inter institutional collaborative programmes	2
Number of review committee recommendations implemented (Total)	7
Number of NAAC peer team recommendations implemented	7
Number of UGC/any other expert committee recommendations implemented	0
Number of review	

Committee recommendation under implementation

Number of NAAC peer team recommendations under implementation

Number of UGC/ any other expert committee recommendations under implementation

**7. Faculty Details ( Enter a number; 0 for nil)**

Total faculty strength required as per norms for all programmes

Total faculty on rolls

Faculty added during the year

Faculty positions vacant

Faculty left during the year

Total number of visiting faculty

Total number of guest faculty

**8. Qualification of Faculty**

PhD and Above

MPhil

Masters

Any other (Specify)

**9. Faculty qualification improvement**

PhD awarded to existing faculty

MPhil awarded to existing faculty

Any other degree awarded to existing faculty

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

Administrative staff (total sanctioned)

Administrative staff

(Actual strength)

Added during the year of reporting	4
Left during the year	3
Number of posts vacant	0

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength)	8
Technical Support Staff (Actual strength)	8
Added during the year	1
Left during the year	1
Number of posts vacant	0

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**SECTION II**

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

Year of establishment of IQAC

DD	MM	YYYY
07	06	2010

**13. Composition of IQAC ( Enter a number; 0 for nil)**

Number of IQAC members	22
Number of Alumni in IQAC	1
Number of Students in IQAC	1
Number of Faculty in IQAC	11
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	1
Number of Management Representatives	3
Number of External experts in IQAC	2

Number of any other stakeholder and community representatives

1

#### 14. IQAC Meetings

Number of IQAC meetings held during the year

10

#### 15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

Please enter a positive number.

#### 16. IQAC Plans for Development ( Enter a number; 0 for nil)

Number of academic programmes proposed

3

Number of value added programmes proposed

6

Number of skill oriented programmes proposed

3

Number of faculty competency and development programmes proposed

6

Number of other staff development programmes proposed

1

Number of student mentoring programmes proposed

10

Number of co-curricular activities proposed

50

Number of inter departmental

1

cooperative schemes proposed

Number of community extension programmes proposed

20

Any other programmes proposed (Specify)

15

Please enter a positive number

### 17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)

Number of academic programmes implemented

3

Number of value added programmes implemented

4

Number of skill oriented programmes implemented

1

Number of faculty competency and development programmes implemented

6

Number of other staff development programmes implemented

1

Number of student mentoring programmes implemented

10

Number of co-curricular activities implemented

49

Number of inter departmental cooperative programs implemented

1

Number of

20



community extension programmes implemented

Any other programmes suggested that are implemented (Specify)

15

18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution

9

Number of participants from the institution

339

Number of participants from outside

191

Number of external experts invited

51

Number of external conferences/seminars/ workshops on institutional quality attended

7

Number of events conducted with IQACs of other institutions as collaborative programmes

2

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

Please enter a positive number.

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

0

Amount Received

243000

from any other source including the college management

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- Intensive and rigorous remedial measures for slow learners
- Reforms in Evaluation Practices and conduct of

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### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

Please enter a positive number.

#### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="0"/>
Number of faculty members involved in curriculam restructuring/revision/syllabus development	<input type="text" value="3"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="0"/>
Number of active teaching days during the current academic year	<input type="text" value="182"/>
Average percentage of attendance of students	<input type="text" value="69"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="0.0475"/>
Number of self financed programmes offered	<input type="text" value="13"/>
Number of aided programmes offered	<input type="text" value="0"/>
Number of programmes discontinued during the year	<input type="text" value="0"/>

#### 23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

100

25. Is feedback for improvement provided to the faculty?

Yes ~

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

0

Number of minor research projects undertaken during the year

0

Number of major ongoing projects

0

Number of minor ongoing projects

0

Number of major projects completed

0

Number of minor projects completed

0

Number of major project proposals submitted for external funding

0

Number of minor project proposals submitted for external funding

0

Number of research publications in peer reviewed journals

8

Number of research publications in international peer reviewed journals

15

Number of research publications in national peer reviewed journals

1

Number of research papers accepted for publication in international peer reviewed journals

0

Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	0
Number of books published	0
Number of edited books published	0
Number of books (single authored) published	0
Number of books (coauthored) published	0
Numbers of conferences attended by faculty	26
Number of international conferences attended	20
Number of national conferences attended	76
Number of papers presented in conferences	0
Number of papers presented in international conferences	10
Number of papers presented in national conferences	12
Number of conferences organized by the institution	2
Number of faculty acted as experts resource persons	6
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons- national	0
Number of collaborations with international institutions	1
Number of collaborations with national institutions	0

Number of linkages created during the year

Total budget for research for current year as a percentage of total institution budget

Amount of external research funding received in the year

Number of patents received in the year

Number of patents applied for in the year

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

Number of PhDs awarded during the year

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

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## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices:

### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)

Actual enrollment during the year

Student dropout percentage during the year

Success percentage in the final examination across the courses

Number of academic distinctions in the final examination and percentage

Number of students who got admitted to institutions of national importance

Number of students admitted to institutions abroad

Number of students qualified in UGC NET/ SET

Number of students qualified GATE/ CAT/ other examination

(Specify)

**28. Does student support mechanism exist for coaching for competitive examinations?**

Yes

**29. Student participation, if response is yes to Qn. 27**

Number of students participated

25

**30. Does student counselling and guidance service exist ?**

Yes

**31. Student participation, if answer to Qn. 29 is yes**

Number of students participated

697

**32. Career Guidance**

Number of career guidance programmes organized

3

Percentage of students participated in career guidance programmes

61

**33. Is there provision for campus placement?**

Yes

**34. If yes to Qn. 32**

Number of students participated in campus selection programmes

166

Number of students selected for placement during the year

151



### 35. Does gender sensitization program exist ?

Yes

### 36. If Answer is Yes to Qn 34

Number of programmes organized

### 37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports

and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

### 38. Composition of students

Percentage of Scheduled Caste

Percentage of Scheduled Tribe

Percentage of other backward communities

Percentage of women students

Percentage of physically challenged

Percentage of rural students

Percentage of urban students

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students  
received notable  
national/international  
acheivements/recognition

#### 40. Student initiatives

Number of  
community  
upliftment  
programmes initiated  
by students

Number of literary  
programmes initiated  
by students

Number of social  
action initiatives  
based on science /  
environment initiated  
by students

Number of student  
research initiatives

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## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

Students	^
Streamlined methods of monitoring Student	.
Discipline	.

**45. Is a Management Information System (MIS) in place ?**

Yes

No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**  
**1. Administrative procedures including finance**

- 2. Student admission
- 3. Student records
- 4. Evaluation and examination procedures
- 5. Research administration
- 6. Others

(enter the respective details corresponding to the serial numbers)

stated by the Faculty and Department

5. Report on activities of the Research Cell

**47. Existence of learning resource management**

Yes

No

e-database in library

ICT and smartclass room

e-learning sources (e-Books, e-Journals)

Production of teaching modules

Interactive learning facilities

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	0
Consultancy and training	0
Student contribution	393965
Alumni contribution	46700
Wellwishers	0

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	1769621
Amount spent for student welfare	75500
Amount spent for staff welfare	483499

**50. Is delegation of authority practiced**

Yes

No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

Students

Staff

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**Number of  
grievances received

2

Number of  
grievances resolved

2

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**Number of  
grievances received

3

Number of  
grievances resolved

3

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**Number of  
grievances received

3

Number of  
grievances resolved

3

**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

Placement Training Programmes for Students  
 Vast campus and hours allotted for Physical Education

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

exam-centric  
 Funds availability for Research is scarce

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

Acquiring Autonomous Status  
 Promoting Research Departments

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

Creating better Transportation facilities  
 Creation suitable environment for undertaking Research

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

RAPHA  
 Effective Co-ordination with the Corporate Sector  
 Intensive and continuous Placement Training

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

Enhanced appeal of the institution as a NAAC 'A'  
 Grade Institute among stakeholders

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## CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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